



# PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT

## ADVERTISING AND PROMOTION POSTER/BANNER APPROVAL REQUEST FORM

Paso Robles Joint Unified School District desires to promote positive relationships between schools and the community in order to enhance community support and involvement in district schools. The Chief Academic Officer or designee may approve distribution of noncommercial materials to students and staff that publicize services, special events, public meetings or other items of interest to students or parents/guardians. Commercial materials may be approved for distribution to staff if deemed to be beneficial and help promote the educational mission of the district. All items must be in compliance with Board Policy, support the district's guiding principles, have educational value, not directly conflict with PRJUSD programs, and consider the age maturity of students in the intended audience.

Any **flyers** to be distributed to **students and parents** should be uploaded to [www.peachjar.com](http://www.peachjar.com). Any **flyers** to be distributed to **teachers and staff only** should be emailed to [natabarez@pasoschools.org](mailto:natabarez@pasoschools.org).

Please fill out the information below if your organization is interested in hanging a **poster** or **banner** at any of our school sites. Attach an image of the poster/banner along with this form.

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact email: \_\_\_\_\_

Purpose of poster/banner: \_\_\_\_\_

\_\_\_\_\_

<b>Poster/Banner Approval</b>	
_____ Approved	
_____ Not Approved	
_____ Signature of Chief Academic Officer	_____ Date
<i>For Office Use Only</i>	

**POSTER** or **BANNER** (circle one) to be posted at:

- |   |   |
|---|---|
| <input type="checkbox"/> The Arts Academy at Bauer Speck Elementary | <input type="checkbox"/> Flamson Middle School        |
| <input type="checkbox"/> Georgia Brown Elementary                   | <input type="checkbox"/> Lewis Middle School          |
| <input type="checkbox"/> Pat Butler Elementary                      | <input type="checkbox"/> Paso Robles High School      |
| <input type="checkbox"/> Kermit King Elementary                     | <input type="checkbox"/> Liberty High School          |
| <input type="checkbox"/> Virginia Peterson Elementary               | <input type="checkbox"/> Independence High School     |
| <input type="checkbox"/> Winifred Pifer Elementary                  | <input type="checkbox"/> Other PRJUSD location: _____ |

Dates to be posted: \_\_\_\_\_  
Start date

\_\_\_\_\_  
End date

*If approved, it is the responsibility of the organization to copy and deliver poster/banner to the school sites with a copy of this approved form. Schools will select locations where poster/banner will be displayed.*

*Fax to Norma Tabarez at PRJUSD, 805-237-3339, or email as a pdf file to [natabarez@pasoschools.org](mailto:natabarez@pasoschools.org), or drop off to the district office at 800 Niblick Road. For further questions, please email or call Norma at 805-769-1000.*