

CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING MINUTES

(Initial Meeting)

PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT

Monday, March 20, 2017

PRJUSD District Office – Large Conference Room

800 Niblick Road, Paso Robles, CA 93446

COC MEMBERS PRESENT: x Alanna Davidson, x Bob Rollins, x Denise Wakefield, x Donald Goldammer, x Frances Lagattuta, M.D., x John Fisher, x Josh Christenson, x Kristin Kearns, x Patrick Sayne, EdD., x Shelley Gurney,
with: VACANT (Tax Payers Association Rep.)

STAFF PRESENT: x Chris Williams, A Duane Wolgamott, x Monica Silva, x Hugo Bastidos

1. CALL TO ORDER

Chris Williams, Superintendent called the meeting to order at 5:30 p.m.

2. WELCOME & INTRODUCTIONS

Chris Williams welcomed and thanked the members for being present. He announced that Duane Wolgamott was not present as he had to serve Jury Duty. Introductions were made round table starting with staff, Monica Silva and Hugo Bastidos then each committee member introduced themselves and shared their interest in being part of the Committee.

3. PUBLIC COMMENTS

None

4. CONSENT AGENDA

None

5. BROWN ACT RULES

The Brown Act Rules were acknowledged with two major highlights; email should not be replied with a “Reply All” and members were reminded that it’s ok to attend community gatherings together however no COC business should be discussed to avoid violation of the Brown-Act. A handout titled *Understanding the Ralph M. Brown Act* was distributed to all members as a reference.

6. REVIEW & DISCUSS BYLAWS

Monica Silva read the Purpose of the Citizens’ Oversight Committee as stated on the COC ByLaws with emphasis that the group is to oversee spending of Measure M bond and not to make changes to the already approved projects. Mr. Williams reviewed the Preamble stating that for school bonds passed the California Constitution, which allows a 55% majority to pass the bond, PRJUSD’s Board of Trustees is required to appoint an independent citizens’ oversight committee. The Superintendent together with the committee reviewed the rest of the ByLaws highlighting the Duties, Eligibility Terms of Service Committee Officers, Duties of the Chair and Vice-Chair, and Duties of the District per the ByLaws. After a brief discussion, Mr. Williams asked the group if they wanted to leave tonight’s meetings with officers assuming office or table it to the next meeting, consensus was to elect officers tonight. Mr. Williams reminded the group that only two officers were needed per the ByLaws, a Chair and a Vice-Chair. He also stated if the Committee wished, they could elect

to have additional officers, such as a Secretary and Treasurer, with an amendment to the ByLaws.

7. **SELECTION OF MEMBERS FOR 1 YEAR TERM**

Item was not discussed; no action was taken.

8. **ELECTIONS OF OFFICERS**

Motion was made to nominate Bob Rollins as Chair of the Committee

MOTION: Kearns/Goldammer, all approved; motion carried.

Motion was made to nominate Denise Wakefield as Vice-Chair of the Committee

MOTION: Sayne/Gurney, all approved; motion carried.

a. **ROLES OF THE OFFICERS**

Item was discussed briefly during item #6 above.

9. **ESTABLISH CALENDAR & LOCATION**

Mr. Williams asked the group about upcoming meetings and response by a few was that Monica had already provided a tentative schedule of the required quarterly meetings with the location of the meetings to be held at PRJUSD District Office. Other meetings as requested and approved by Committee will be scheduled.

10. **CONFLICT OF INTEREST STATEMENTS – Form 700**

Monica reminded the group that Form 700 was a requirement of the Committee and was emailed to them previous to the meeting with a link to the Citizens' Oversight Committee page where the form could be found. All but one member turned in their completed 700 forms during review of the agenda item.

11. **MEASURE M OVERVIEW**

Superintendent Williams reviewed Measure M extensively with review of current District projects including but not limited to, FEMA, Capital Investment Plan – past and present, Solar Project, STRS/PERS, Healthcare, Synthetic Fields, Culinary & Catering Services update, VAPA, Career Tech, Dual Enrollment with Cuesta College, Golden Ribbon Award, Attendance – past and present. He confirmed that zero dollars have been spend of Measure M funds. Monica shared the COC's website and the location of the Facilities Master Plan (FMP) online. Mr. Williams shared the FMP summary and how to understand it. Vice-Chair Wakefield asked if any plan details had been distributed and Hugo responded that no details were provided yet.

Mr. Williams also cleared up the rumor that the District wanted to purchase the Boys Facility; not true. The City of Paso Robles has asked the District to assist with plans and a letter of intent was provided to the City.

12. **SET AGENDA FOR NEXT MEETING SCHEDULED FOR JUNE 19, 2017**

A walking tour of the facilities was suggested by Superintendent Williams. The Chair will coordinate with District staff to post event agenda for the Committee's tour to happen in the next couple of weeks.

Meeting adjourned by Superintendent Williams at 6:25 p.m.