

**Paso Robles Joint Unified School District
Regular Meeting of the Board of Trustees
January 12, 2021**

MINUTES

A. OPENING CEREMONY

1. CALL MEETING TO ORDER

The meeting was called to order at 5:44 p.m.

Present: Mr. Christopher Arend, Mrs. Dorian Baker, Mr. Chris Bausch, Mr. Lance Gannon, Mr. Tim Gearhart, Mr. Jim Reed, Mr. Nathan Williams

B. ADOPT AGENDA

1. ADOPT AGENDA

The agenda was adopted as published.

C. C. CLOSED SESSION - 5:30 PM

1. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS -

There were no requests to address the Board on closed session topics.

2. ADJOURN TO CLOSED SESSION

The Board adjourned to Closed session at 5:45 p.m.

A. CERTIFICATED PERSONNEL REPORT - Government Code Section 54957

1. Assignment/Replacement: 1; Leaves: 3

Motion Passed: Approve the certificated personnel report. Passed unanimously with a motion by Mr. Chris Bausch and a second by Mr. Tim Gearhart

B. CLASSIFIED PERSONNEL REPORT - Government Code Section 54957

1. Assignments/Replacements: 1; Resignations/Retirements/Terminations: 3

Motion Passed: Approve the classified personnel report. Passed unanimously with a motion by Mr. Lance Gannon and a second by Mr. Chris Bausch.

C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/LITIGATION/COMPLAINTS - Government Code Section 54957

The Board received a report on employee discipline but took no action.

D. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6

The Board received an update on negotiations with employee groups.

E. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION (Government Code 54956.9) OAH Case No. 2020110513

The Board received an update from legal counsel on Case OAH No. 2020110513.

Closed Session ended at 6:15 p.m.

D. RECONVENE IN OPEN SESSION -

Open Session was called to order at 6:20 p.m.

1. REPORT ON CLOSED SESSION ACTION

The Clerk reported that Closed Session began at 5:45 p.m. A motion by Trustee Bausch, seconded by Trustee Gearhart, to approve the certificated personnel report passed 7-0. A motion by Trustee Gannon, seconded by Trustee Bausch, passed unanimously to approve the classified personnel report. The Board received a report on employee discipline but took no action. The Board also received an update on negotiations but took no action. Finally, the Board received an update from legal counsel but took no action. Closed Session ended at 6:15 p.m.

E. SALUTE TO THE FLAG

Trustee Lance Gannon led the Pledge of Allegiance.

F. PRESENTATIONS/REPORTS

1. SCHOOL ACTIVITIES/PRESENTATIONS

A. Paso Robles High School Student Representative Report -

Sarah Krumme, from Paso Robles High School, provided an update on activities at the high school. Leadership hung a chalkboard on the fence inviting positive comments, and it received a great reaction. More than 600 cans of food were collected in the annual food drive. Drama students performed a radio remake of The Christmas Carol over the winter break. Celebrating the pandemic, students held an "ugly mask" competition.

Hannah Chambers joined in to reflect on the amazing memories she has from her time at PRHS. She is involved in volleyball, softball soccer, Crimson Crew, ASB Leadership, and serves as ASB Secretary. Hannah also participates in Bearkittens and the SkillsUSA child development pathway. She has been applying to colleges and is anxious to hear back in the coming month. The class of 2021 has been adjusting to changes caused by COVID-19 but is making the best of distance learning. They've been preparing for SkillsUSA, with competitions from January 9 through February. A group of moms created a senior breakfast so those students could have some special time together. They also arranged for a few movie nights at area theaters, and Sweet Lou's restaurant next to Park Cinemas served a special dinner. Seniors have enjoyed the time spent with friends and family. They've been reading books virtually with Bearkittens. Despite these efforts, many students are experiencing depression but continue to support each other.

B. Georgia Brown Elementary School Presentation - Celia Moses

Celia Brown, Principal at Georgia Brown, discussed how Georgia Brown is working to mitigate learning loss amid the pandemic. Students are happy to be back on campus. Of the 639 total school enrollment, 448 students have chosen in-person learning.

G. COMMENTS FROM THE PUBLIC

1. COMMENTS FROM THE PUBLIC

Public comment was received from several parents who cited a lack of outreach and communication with the Hispanic community, especially as Georgia Brown has been much discussed by the 7/11 committee. These included Nancy Anastasia, Yesenia Echevarria,

Elena Garcia, Shannon Gonzales, and Laura Parker. There were comments that improvements to the Georgia Brown campus were promised in the Measure M campaign, and they asked what happens to that promise if the campus is closed. They also asked what other cost-saving options had been considered because closing the Georgia Brown campus will unfairly impact families on that side of town who may not have a second vehicle to drive students across town. They asked what capacity there is to absorb those students and allow for enrollment growth in other schools.

President Arend cited the California Constitution which designates English as the official language in which the District conducts its business. Although the District tries to accommodate those who need translation, he asked those who have sufficient command of English to communicate with the Board in English. Superintendent Dubost assured the Board and community that translation services will be provided in the future.

2. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #254

Jeannine Manninger, CSEA Chapter 254 president, commented on the upcoming agenda item to approve a minimum wage increase. She noted that the current salary schedule is already quite compressed, causing concern among staff. The Association is working with the district to find a solution. She cited earlier safety concerns regarding food service and the Culinary Arts Academy. The district heard those concerns and issued guidelines for handing out meals and distancing employees. The FFRCA has expired and there is ongoing concern for CSEA employees regarding COVID exposure and cases.

3. PASO ROBLES PUBLIC EDUCATORS

Jim Lynett reported the negotiations team met on January 28 to approve option 3 to expand use of small student cohorts with volunteer students and teachers. Another session is scheduled for February 13 to address the Governor's reopening plan. Justin Pickard, the new association president, also reported on the recent meeting and expressed his interest in working with the Board of Trustees.

H. CONSENT AGENDA

A motion was adopted to approve consent agenda items H1, H2, and H3. Passed unanimously with a motion by Mr. Chris Bausch and a second by Mr. Tim Gearhart. =

1. APPROVE BOARD OF TRUSTEES' MEETING MINUTES

The December 15, 2020, Regular Board Meeting Minutes were approved.

2. APPROVE PURCHASE ORDER LISTING

Purchase Order Numbers: 210966 - 211035 were approved.

3. APPROVE PAYMENT LISTING

Payment Batch Numbers 67-69, in the amount of \$6,632,406.66, were approved.

I. ACTION ITEMS

1. REAUTHORIZE, MODIFY OR RESCIND DESIGNATION OF EMERGENCY POWERS TO THE SUPERINTENDENT DUE TO COVID-19 GRANTED APRIL 7, 2020

Public comment was received from Dale Gustin who urged the District to reopen schools. Mr. Bausch noted that he felt it was important for this Board to make its own decision on an emergency powers resolution since the previous one was enacted by the former board. Dr. Dubost clarified situations where he might invoke the powers granted; e.g., extending

winter break by a week, when it was not possible to obtain formal board authorization. He noted, however, that he would communicate with the Board in advance and not act solely on his own.

A motion passed to direct staff to draft a new resolution to reauthorize emergency powers to the Superintendent, effective from the date of the new resolution and continuing until such time as schools and on-site education resume, and secondary schools begin hybrid instruction, or June 30, 2021, whichever is sooner. Passed unanimously on motion of Mr. Chris Bausch and a second by Mr. Nathan Williams.

2. DISCUSSION AND POSSIBLE ACTION - BOARD SELF-EVALUATION

Board members held a dialog on the value and format of a self-evaluation and the need to set goals. Board Bylaw 9400 would provide a framework to build this action into the annual calendar. Once the Bylaw has been revised, the Board can decide how to proceed with designing how to perform an evaluation. Some Board members expressed concern that self-evaluations are not very helpful and expend both staff and Board time and energy unnecessarily. The election serves as a public evaluation. An effective evaluation assesses the strengths and weaknesses of the Board, not the personalities. Reflecting on public comment from earlier in the meeting, Board members expressed an interest in gathering public feedback on their performance as part of the evaluation. Currently, the Board is prohibited from responding to the public during Public Comment and perhaps a revision to BB 9400 would provide an opportunity to do that.

A motion by Mr. Chris Bausch and a second by Mr. Lance Gannon was unanimously adopted to direct staff to bring a revised BB 9400 for First Reading.

3. APPROVAL OF THE MINIMUM WAGE SALARY SCHEDULE CHANGES

A motion was adopted to approve the revised classified salary schedule which provides a minimum wage increase to \$14 per hour and other minor adjustments to various cells. Passed with a motion by Mr. Lance Gannon and a second by Mr. Tim Gearhart.

4. APPROVAL OF MEMORANDUM OF AGREEMENT (MOA) WITH SAN LUIS OBISPO COUNTY OFFICE OF EDUCATION FOR INTERIM EXECUTIVE SECRETARY SERVICES TO THE DISTRICT

A motion was made by Mr. Chris Bausch and a second by Mr. Nathan Williams approve the MOA with SLOCOE to provide Interim Executive Secretary services to the District. Questions were raised regarding the cost as explained during the first introduction for this topic on December 15, 2020, and the higher figure reflected in this MOA as well as additional costs such as a 4% indirect cost rate payable to SLOCOE, mileage, and use of a Cal-Card for business needs. The Superintendent suggested the matter be tabled so those discrepancies could be worked out. The original motion failed 7-0.

A motion passed unanimously to table the MOA with SLOCOE for Interim Executive Assistant Secretary services to the District. Passed with a motion by Mr. Chris Bausch and a second by Mr. Nathan Williams

5. APPROVAL OF THE 2019-20 ANNUAL AND FIVE-YEAR REPORT

Mr. Pawlowski provided an overview of Developer Fees and various components of the budget. He explained that the State Allocation Board sets the rate for Developer Fees, generally every two years. Paso Robles last raised fees in 2019.

A motion passed 7-0 to approve the 2019-20 Annual and Five-Year Reports for Developer Fees. Passed with a motion by Mr. Lance Gannon and a second by Mr. Tim Gearhart.

6. APPROVAL TO PURCHASE CLASSROOM FURNITURE FROM VIRCO, INC. THROUGH US COMMUNITIES 2020 CONTRACT #R-TC-18004 CLASSROOM FURNITURE CONTRACT

A motion passed to approve the purchase of classroom furniture from Virco, Inc. in the amount of \$58,347.40 plus sales tax, utilizing US Communities 2020 Contract #R-TC-18004 Classroom Furniture contract, and authorize the Assistant Superintendent, Business Services, to sign all pertinent documents. Passed unanimously with a motion by Mr. Nathan Williams and a second by Mrs. Dorian Baker.

7. APPROVAL OF THE UPDATED 2020-21 SCHOOL DISTRICT-AUTHORIZED SIGNATURE CERTIFICATION

A motion passed to approve the updated 2020-21 School District Authorized Signature Certification for filing with SLOCOE. Passed unanimously with a motion by Mrs. Dorian Baker and a second by Mr. Lance Gannon.

J. INFORMATION ITEMS

1. UPDATE- PRJUSD REOPENING GUIDE REVISIONS

Mrs. Gaviola provided an update on revisions to the District's reopening guide. She noted the appendices are living documents that are modified as circumstances dictate. On January 26 staff will bring forward the COVID Prevention Plan, which follows Cal-OSHA requirements and will also become an appendix to the reopening guide. There was a suggestion that the contact list should be moved forward in the document and that additional names should be added, rather than making the Superintendent the primary contact for questions.

2. REVIEW OF THE 2021-22 STAFFING TIMELINE

Mrs. Gaviola noted that most dates listed are statutory timelines. PRJUSD has about 800 employees serving 6,600 students. The choices parents will make for distance or hybrid learning will impact staffing needs. A clearer picture will come to the Board on the January 26 agenda, in preparation for any potential notice to certificated staff that may be required prior to the March 15 deadline. Any classified notices must be served 45 days prior to the end of their work year.

3. REVIEW OF THE 2021-22 BUDGET TIMELINE

Mr. Pawlowski shared the 2020 budget calendar to demonstrate the many deadlines, events, and committee and community meetings throughout the year, noting that the calendar covers runs over two fiscal years. LCAP and LCFF are significant drivers for how funds are budget and expended.

4. MONTHLY ENROLLMENT UPDATE

Mr. Pawlowski pointed out the impact of COVID where many students have left the district for a variety of reasons, and we are unsure whether they will return. Dr. Dubost assured the Board the District will work hard to provide programs to encourage families to bring students back and attract more students.

5. MONTHLY FINANCIAL BUDGET REPORT

Mr. Pawlowski noted that revenue received half-way through the year is about half the revenue projected, while only 36% of funds have been expended.

6. FEDERAL PROGRAM MONITORING (FPM) REVIEW

Babette DeCou reported remotely on the Federal Program Monitoring review. This is conducted every four years as an oversight of federal funding, in addition to compliance with requirements of some state programs. The reviewers selected ten different programs to examine.

K. SUPERINTENDENT/STAFF COMMENTS

Dr. Dubost shared that he will meet in the morning with Christin Newlon to review the first draft of the staffing study she performed, to be presented at the Board meeting of January 26. He recognized Valerie Kraskey for her assistance to PRJUSD with all the special issues we are dealing with. Board members also expressed their appreciation.

L. BOARD MEMBER REPORTS/CORRESPONDENCE

Mr. Williams shared that he volunteers at three sites and spoke of the privilege of talking with staff when he is on campus.

Mrs. Baker said she had a very informative meeting with Nate Maas and the School Resource Officer to learn about sexting and the difficult issues students deal with.

Mr. Gearhart spoke with two people at the YMCA about their programs and plans at Lewis Middle School. He had difficulty reaching out to the Adelaida Historical Foundation on the old school house. He has plans to donate some chess sets to Virginia Peterson.

Mr. Gannon thanked staff for their daily efforts and commented how nice it is to see people back in classrooms.

Mr. Bausch expressed appreciation for the time everyone has given him, especially with so much going on. He continues to hear from the community that they are disappointed we were unable to open secondary schools.

M. INFORMATION/AGENDA ITEM REQUESTS

Mr. Williams requested information on translator options for future meetings. Mrs. Baker shared that people are commenting that our Zoom meetings are difficult to understand. Mr. Pawlowski responded that an audio system upgrade has been ordered for the Board Room. Mr. Bausch reminded everyone of the need to begin discussions on the potential change in trustee voting areas. Mr. Gearhart asked that the Board look into raising money for the pool because the project will die if it keeps getting deferred.

N. ADJOURNMENT

1. ADJOURNMENT

Motion Passed: The meeting adjourned at 9:55 p.m. Passed unanimously with a motion by Mr. Chris Bausch and a second by Mr. Christopher Arend.

O. CONTINUATION OF CLOSED SESSION ITEMS, IF NECESSARY

1. ADJOURN TO CLOSED SESSION

There was no need to reconvene in Closed Session.

P. RECONVENE IN OPEN SESSION

1. REPORT ON CLOSED SESSION ACTION

There was no need to reconvene in Closed Session.



Board Clerk



Board President

UNADOPTED