



PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
CLASSIFIED EMPLOYMENT APPLICATION
800 NIBLICK ROAD, PO BOX 7010, PASO ROBLES, CA 93447
(805) 769-1000- (805)237-3339 FAX

Date: Social Security Number:

In accordance with the Federal Privacy Act of 1974, disclosure of your SSN is voluntary. The SSN will be used for identification purposes to ensure that proper records are maintained.

Legal Name (First, Middle, Last):

Physical Address:

Mailing Address (Check if Same as Physical):

Phone Number: (H) (C) Email:

Position Desired: Desired Start Date:

Would you accept: Full Time Part Time Substitute

If you have ever worked under a different name, please state the name

Do you speak/read/write a language other than English? Yes No If yes, which language(s)?

Were you previously employed with our School District? Yes No
If yes, what was your job title?

Education (Circle highest grade level completed) 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18

Table with 4 columns: Name & Location of School, Major/Degree, Did you Graduate, Date Completed. Rows include High School/GED, Jr./Community College, College/University, Business/Correspondence/Trade or Graduate School.

(For certain classified positions salary schedule placement will be dependent on official transcripts)

If under 18 years of age, can you, after an offer of employment is extended, submit a work permit? Yes No Not Applicable

Can you, after an offer of employment is extended, submit verification of your legal right to work in the United States? (Proof will be required for employment) Yes No

Have you ever been convicted of any felony or misdemeanor offense, including entering a plea of no contest, in California or any other state or place? If yes, give applicable code section

Have you ever been dismissed or asked to resign from employment? Yes No If yes, explain use a separate sheet if necessary

List the following information of three people willing to provide professional and/or character references

Name	Position	Business Phone	Personal Phone
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

List Employment History starting with the most recent

Company Name	Address	Telephone Number
1. _____	_____	_____
Job Title _____	Dates of Employment _____	_____
Name of Supervisor _____	Reason for Leaving _____	_____
Job Duties: _____	_____	_____
_____	_____	_____

Company Name	Address	Telephone Number
2. _____	_____	_____
Job Title _____	Dates of Employment _____	_____
Name of Supervisor _____	Reason for Leaving _____	_____
Job Duties: _____	_____	_____
_____	_____	_____

Company Name	Address	Telephone Number
3. _____	_____	_____
Job Title _____	Dates of Employment _____	_____
Name of Supervisor _____	Reason for Leaving _____	_____
Job Duties: _____	_____	_____
_____	_____	_____

Additional Comments *(List any hobbies or activities that may be useful in the position you are applying for)*

BP 4219: The Governing Board prohibits sexual harassment of district employees and job applicants. The Board also prohibits retaliatory behavior or action against district employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and administrative regulation. For complaints please contact the Human Resources office (805)769-1000.

This school district/County Office does not discriminate on the basis of race, color, national origin, age, religion, political affiliation, gender, mental or physical disability, sex orientation, genetics, or any other basis protected by federal, state or local law, ordinance or regulation, in its educational program(s) or employment. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which application been made.

If you need a reasonable accommodation to participate in the hiring process, Paso Robles Joint Unified School District will provide you with one upon notice.

If you have a disability and need this publication in an alternate format or if you need any special arrangements that may allow you to participate in our selection process, please notify the Human Resources office at (805)769-1000.

I hereby certify that all statements made in the application are true. I authorize the District to investigate my references, work record, education and other matters related to by suitability for employment. I also authorize the references and my prior employer to disclose to the District any and all letters, reports and other information related to my professional and personal background, without giving me prior notice of such disclosure.

I agree and understand that any misstatement of material facts herein will cause (a) rejection of my application, and (b) forfeiture on my part any employment or payments as an employee in the service of the District. I further agree to be fingerprinted, to submit a complete medical examination, if required, and upon employment to furnish such proof of age and citizenship as may be directed.

Signature of Applicant

Date