

Parent/Public: Williams Case Complaint Concerning Deficiencies Related to:

(BP 1312.4, E[1] 1312.4): (continued)

Teacher Vacancy or Misassignments	<ul style="list-style-type: none"><input type="checkbox"/> A semester begins and a teacher vacancy exists. (A position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position of which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.) <i>(EC 35186[e][2][A], T5CCR 4682)</i><input type="checkbox"/> A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20% English learner pupils in the class. <i>(EC 35186[e][2][B], T5CCR 4682)</i><input type="checkbox"/> A teacher assigned to teach a class for which the teacher lacks a subject matter competency. <i>(EC 35186[e][2][C], T5CCR 4682)</i>
Conditions of Facilities	<ul style="list-style-type: none"><input type="checkbox"/> A condition poses an urgent or emergency threat to the health or safety of pupils or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate. <i>(EC 17592.72, T5CCR 4683)</i><input type="checkbox"/> A school restroom has not been maintained or cleaned regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. <i>(EC 35292.5[a][1])</i><input type="checkbox"/> The school has not kept restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when temporary closing of the restroom is necessary for pupil safety or to make repairs. <i>(EC 35292.5)</i>

(Continued on the following page)

Person(s) Involved in Complaint:	1. 2.
Date of Occurrence (mm/dd/yy):	/ / Time: Witness:
Ethnicity (if applicable):	Age (if applicable): Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Describe the Specific Nature of the Complaint: (Include as much information you feel is necessary. Attach additional pages, if necessary.)	
Complainant's Requested Remedy:	

***Return student complaints to:** Student Services, 800 Niblick Road, CA 93446, through District Mail, fax to (805) 237-3339, phone (805) 769-1000.
Return all other complaints to: Human Resource Services, 800 Niblick Road, CA 93446, through District Mail, fax to (805) 237-3339, phone (805) 769-1000.

Note: If dissatisfied with the District's decision, the complainant may appeal in writing to the California Department of Education within 15 days of receiving the district's decision. For good cause, the Superintendent of Public Instruction may grant an extension for filing appeals. (CCR 4652)

**UNIFORM COMPLAINT PROCEDURES SHALL BE AVAILABLE FREE OF CHARGE.
PHONE NUMBERS ARE LISTED ABOVE TO REQUEST COPIES OF THE PROCEDURE.**