

**MEASURE M BOND BUILDING FUND
OF
PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT**

**FINANCIAL AND PERFORMANCE BOND
AUDIT REPORT
FOR THE YEAR ENDED
JUNE 30, 2019**

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
MEASURE M BOND BUILDING FUND
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**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
 MEASURE M BOND BUILDING FUND
 INTRODUCTION AND CITIZENS' BOND OVERSIGHT COMMITTEE MEMBER LISTING
 JUNE 30, 2019**

The Paso Robles Joint Unified School District (the "District") was organized in 1997 and is comprised of an area of approximately 650 square miles located in San Luis Obispo County. The District is operating 6 elementary schools, 2 middle schools, 1 high school, 1 continuation high school, 1 independent study high school, 1 independent study learning center, and an online school for grades 6-12.

In an election held on November 8, 2016, the voters authorized the District to issue and sell not more than \$95,000,000 principal amount of general obligation bonds. These bonds were issued to repay the 2017 General Obligation Bond Anticipation Note of School Facilities Improvement, repair, acquire, upgrade equip and construct school classrooms and facilities and expand career technical education.

Series A was issued on May 23, 2018 for \$40,000,000 with interest rates ranging from 3.25% to 5.00%. The original issuance consisted entirely of current interest bonds. The bonds have a final maturity date of August 1, 2048.

The Citizens' Bond Oversight Committee had the following members as of June 30, 2019:

Name	Title	Representation
Pat Sayne, EdD	Chair	Active in a Senior Citizens' Organization
John Hannon II	Vice Chair	Active in a Bona Fide Taxpayers' Organization
Jeff Railsback	Member	Parent of Child Enrolled in District and Active Member of PTA
Diane Ward	Member	Community At- Large
Lars B. Jorgensen	Member	Active Member of a Business Organization
Nathan Williams	Member	Parent of Child Enrolled in District
Gwen Severson	Member	Community At- Large

INDEPENDENT AUDITORS' REPORT

Measure M Citizens' Bond Oversight Committee and
Governing Board Members of the
Paso Robles Joint Unified School District
Paso Robles, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure M Bond Building Fund of Paso Robles Joint Unified School District (the "District"), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Measure M Bond Building Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure M Bond Building Fund of Paso Robles Joint Unified School District, as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1A, the financial statements present only the Measure M Bond Building Fund and do not purport to, and do not present fairly the financial position of the Paso Robles Joint Unified School District, as of June 30, 2019, the changes in financial position for the year ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 13, 2020, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters specific to the Measure M Bond Building Fund. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Measure M Bond Building Fund of Paso Robles Joint Unified School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Report of Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have issued our performance audit dated March 13, 2020, on our consideration of the District's compliance with the requirements of Proposition 39 as it directly relates to the Measure M Bond Building Fund. That report is an integral part of our audit of the Measure M Bond Building Fund of Paso Robles Joint Unified School District, as of and for the year ended June 30, 2019, and should be considered in assessing the results of our financial audit.

Christy White, Inc.

San Diego, California
March 13, 2020

FINANCIAL SECTION

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
MEASURE M BOND BUILDING FUND
BALANCE SHEET
JUNE 30, 2019**

ASSETS	
Cash and investments	\$ 35,194,777
Accounts receivable	<u>373</u>
Total Assets	\$ <u>35,195,150</u>
LIABILITIES AND FUND BALANCE	
Liabilities	
Accounts payable	<u>\$ 1,243,834</u>
Total Liabilities	<u>1,243,834</u>
Fund Balance	
Restricted for Measure M projects	<u>33,951,316</u>
Total Fund Balance	<u>33,951,316</u>
Total Liabilities and Fund Balance	\$ <u>35,195,150</u>

The accompanying notes to financial statements are an integral part of this statement.

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
MEASURE M BOND BUILDING FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2019**

REVENUES	
Interest income	\$ 708,651
Other local revenue	76,193
	<hr/>
Total Revenues	784,844
	<hr/>
EXPENDITURES	
Facilities acquisition and construction:	
Salaries and benefits	137,200
Services and other operating expenditures	45,420
Capital outlay	3,507,941
	<hr/>
Total Expenditures	3,690,561
	<hr/>
Net Change in Fund Balance	(2,905,717)
Fund Balance, July 1, 2018	36,857,033
	<hr/>
Fund Balance, June 30, 2019	\$ 33,951,316
	<hr/>

The accompanying notes to financial statements are an integral part of this statement.

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
MEASURE M BOND BUILDING FUND
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Paso Robles Joint Unified School District (the “District”) was organized in 1997, and is comprised of an area of approximately 650 square miles located in San Luis Obispo County. There were no changes in the boundaries of the District during the current year. The District is operating 6 elementary schools, 2 middle schools, 1 high school, 1 continuation high school, 1 independent study high school, 1 independent study learning center, and an online school for grades 6-12.

In an election held on November 8, 2016, the voters authorized the District to issue and sell not more than \$95,000,000 principal amount of general obligation bonds. These bonds were issued to repay the 2017 General Obligation Bond Anticipation Note of School Facilities Improvement, repair, acquire, upgrade equip and construct school classrooms and facilities and expand career technical education.

An oversight committee to the District’s Governing Board and Superintendent, called the Citizens’ Bond Oversight Committee (CBOC), was established pursuant to the requirements of state law and the provisions of the Measure M bond. The CBOC is required by state law to actively review and report on the proper expenditure of taxpayers’ money for school construction. The CBOC provides oversight and advises the public whether the District is spending the Measure M Bond funds for school capital improvements within the scope of projects outlined in the Measure M Bond project list. In fulfilling its duties, the CBOC reviews, among other things, the District’s annual performance and financial audits of Measure M activity.

The statements presented are for the individual Measure M Bond Building Fund of the District, consisting of the net construction proceeds of Election of 2016, Series A as issued by the District, through the County of San Luis Obispo, and are not intended to be a complete presentation of the District’s financial position or results of operations. There are no related parties or component units included in this financial statement presentation.

B. Accounting Policies

The District accounts for its financial transactions in accordance with the policies and procedures of the California Department of Education’s *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The financial statements are presented on the modified accrual basis of accounting. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. “Available” means the resources will be collectible within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Generally, “available” means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
MEASURE M BOND BUILDING FUND
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2019**

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid.

E. Cash and Investments

In accordance with Education Code Sections 15357 and 41001, the District maintains a portion of its cash in the San Luis Obispo County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

G. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By state law, the District's governing board must adopt a budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements.

These budgets are revised by the District's governing board during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

H. Fund Balance

Under GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balance in Measure M is considered restricted.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
MEASURE M BOND BUILDING FUND
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2019**

NOTE 2 – CASH AND INVESTMENTS

Cash as of June 30, 2019 consisted of \$35,194,777 deposited in the San Luis Obispo County Treasury Investment Pool.

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations. Investments of debt proceeds held by trustees are governed by the provisions of debt agreements rather than the general provisions of the California Government Code. These provisions allow for the acquisition of investment agreements with maturities up to 30 years.

Cash in County Treasury – The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
MEASURE M BOND BUILDING FUND
NOTES TO FINANCIAL STATEMENTS, continued
JUNE 30, 2019**

NOTE 2 – CASH AND INVESTMENTS (continued)

General Authorizations

The authority to invest District funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table below identifies examples of the investment types permitted in the investment policy:

<u>Authorized Investment Type</u>	<u>Maximum Remaining Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are described below:

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains an investment with the San Luis Obispo County Investment Pool with a fair value at June 30, 2019 of approximately \$35,360,194 and an amortized book value of \$35,194,777. The weighted average maturity for the San Luis Obispo County Investment Pool is 301 days as of June 30, 2019.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This may be measured by the assignment of a rating by a nationally recognized credit rating organization. The investments within the San Luis Obispo County Investment Pool were not rated.

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
 MEASURE M BOND BUILDING FUND
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2019**

NOTE 2 – CASH AND INVESTMENTS (continued)

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

Fair Value

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy is based on the valuation inputs used to measure an assets fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, either directly or indirectly.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District’s own data. The District should adjust that data if reasonable available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the San Luis Obispo County Treasury Investment Pool are not measured using the input levels above because the District’s transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District’s fair value measurements at June 30, 2019 were as follows:

	<u>Uncategorized</u>
Investment in county treasury	\$ 35,360,194
Total fair market value of investments	<u>\$ 35,360,194</u>

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2019 consisted of local revenue sources in the amount of \$373.

NOTE 4 – ACCRUED LIABILITIES

Accrued liabilities at June 30, 2019 consisted of vendors payable totaling \$1,243,834.

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
 MEASURE M BOND BUILDING FUND
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2019**

NOTE 5 – GENERAL OBLIGATION BONDS

In an election held on November 8, 2016, the voters authorized the District to issue and sell not more than \$95,000,000 principal amount of general obligation bonds. These bonds were issued to repay the 2017 General Obligation Bond Anticipation Note of School Facilities Improvement, repair, acquire, upgrade, equip and construct school classrooms and facilities and expand career technical education.

Series	Date of Issue	Interest Rate %	Maturity Date	Amount of Original Issue	Outstanding July 1, 2018	Additions	Deletions	Outstanding June 30, 2019
Election 2016, Series A	May 23, 2018	3.25% - 5.00%	August 1, 2048	\$ 40,000,000	\$ 40,000,000	\$ -	\$ -	\$ 40,000,000
					\$ 40,000,000	\$ -	\$ -	\$ 40,000,000

Election of 2016

On November 8, 2016, an election was held at which more than 55% of the voters in the District approved Measure “M”, which authorized the issuance and sale of \$95 million of general obligation bonds. The bonds are general obligations of the District, and the County is obligated to annually levy ad valorem taxes for the payment of interest, and principal of the bonds.

Series A

Series A, which was issued on May 23, 2018 for \$40,000,000 with interest rates ranging from 3.25% to 5.00%. The original issuance consisted entirely of current interest bonds. The bonds have a final maturity date of August 1, 2048. The principal balance outstanding on June 30, 2019 amounted to \$40,000,000.

The annual requirements to amortize all general obligation bonds payable outstanding as of June 30, 2019, are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 2,295,000	\$ 1,543,013	\$ 3,838,013
2021	2,020,000	1,435,138	3,455,138
2022	65,000	1,383,013	1,448,013
2023	115,000	1,378,513	1,493,513
2024	165,000	1,371,513	1,536,513
2025 - 2029	1,770,000	6,648,938	8,418,938
2030 - 2034	3,760,000	6,004,888	9,764,888
2035 - 2039	6,295,000	5,078,794	11,373,794
2040 - 2044	9,565,000	3,611,275	13,176,275
2045 - 2049	13,950,000	1,350,763	15,300,763
Total	\$ 40,000,000	\$ 29,805,848	\$ 69,805,848

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
 MEASURE M BOND BUILDING FUND
 NOTES TO FINANCIAL STATEMENTS, continued
 JUNE 30, 2019**

NOTE 6 – EXPENDITURE BY PROJECT/SITE

Following is a summary of expenditures by Measure M projects for the year ended June 30, 2019:

<u>Measure M Project/Site</u>	<u>Expenditures</u>
Arts Academy at Bauer Speck	\$ 1,046,689
Georgia Brown Elementary	4,561
George H. Flamson Middle	1,155,803
Field Renovation	7,760
Aquatics	248,051
Interim House	1,013,726
Administration	213,971
Total Expenditures	<u>\$ 3,690,561</u>

NOTE 7 – CONSTRUCTION COMMITMENTS

On January 22, 2019, the Board of Trustees approved and entered into an agreement with Klassen Construction for the Flamson Middle School Classroom Addition.

On March 12, 2019, the Board of Trustees approved and entered into an agreement with Klassen Construction for the Temporary Campus on 26th Street.

NOTE 8 – CONTINGENCIES

Litigation

From time to time, the District is involved in routine litigation that arises in the ordinary course of business. There are no pending significant legal proceedings to which the District is a party for which management believes the ultimate outcome would have a material adverse effect on the Measure M Bond Building Fund's financial position.

OTHER INDEPENDENT AUDITORS' REPORTS

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

Measure M Citizens' Bond Oversight Committee and
Governing Board Members of the
Paso Robles Joint Unified School District
Paso Robles, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure M Bond Building Fund of Paso Robles Joint Unified School District (the "District"), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Paso Robles Joint Unified School District's basic financial statements of the Measure M Bond Building Fund, and have issued our report thereon dated March 13, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Paso Robles Joint Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements of the Measure M Bond Building Fund, but not for the purpose of expressing an opinion on the effectiveness of Paso Robles Joint Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Paso Robles Joint Unified School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Paso Robles Joint Unified School District's financial statements of the Measure M Bond Building Fund are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Christy White, Inc.

San Diego, California
March 13, 2020

REPORT ON PERFORMANCEIndependent Auditors' Report

Measure M Citizens' Bond Oversight Committee and
Governing Board Members of the
Paso Robles Joint Unified School District
Paso Robles, California

Report on Performance

We have audited Paso Robles Joint Unified School District's compliance with the performance audit procedures described in the *2018-19 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810, that could have a direct and material effect on Paso Robles Joint Unified School District's Measure M Bond Building Fund for the fiscal year ended June 30, 2019, as identified below.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to local school construction bonds.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance of Paso Robles Joint Unified School District's Measure M Bond Building Fund based on our performance audit of the types of compliance requirements referred to above. We conducted our performance audit in accordance with generally accepted government auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2018-19 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810. Those standards require that we plan and perform the performance audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. An audit includes examining, on a test basis, evidence about Paso Robles Joint Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that the evidence obtained in our performance audit provides a reasonable basis for our findings and conclusions based on our audit objectives. However, our audit does not provide a legal determination of Paso Robles Joint Unified School District's compliance with those requirements.

Opinion on Performance

In our opinion, Paso Robles Joint Unified School District complied, in all material respects, with the types of compliance requirements referred to above that are applicable to the Measure M Bond Building Fund noted below for the year ended June 30, 2019.

Procedures Performed

In connection with the performance audit referred to above, we selected and tested transactions and records to determine Paso Robles Joint Unified School District's compliance with the state laws and regulations applicable to the Financial Audit Procedures and Performance Audit Procedures over the Measure M Bond Building Fund. Additional agreed upon procedures relating the Measure M Bond Building Fund may also be included.

The results of the procedures performed and the related results are further described in the accompanying performance audit results following this Report on Performance.

Christy White, Inc.

San Diego, California
March 13, 2020

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
MEASURE M BOND BUILDING FUND
AUDIT PROCEDURES AND RESULTS
JUNE 30, 2019**

SECTION I – FINANCIAL AUDIT PROCEDURES AND RESULTS

Financial Statements

As mentioned in the Report on Financial Statements, we have issued an unmodified opinion over the financial statements of the Measure M Bond Building Fund as of and for the fiscal year ended June 30, 2019.

Internal Control Evaluation

We tested internal controls over financial reporting and compliance with laws, regulations, or provisions of contracts or agreements and have determined through our inquiry of management and our evaluation of District processes that no significant deficiencies were noted.

SECTION II – PERFORMANCE AUDIT PROCEDURES AND RESULTS

Facility Project Expenditures

We selected a representative sample of expenditures charged to the Measure M Bond Building Fund and reviewed supporting documentation to ensure funds were properly expended on specific project(s) listed in the text of the Measure M ballot.

We tested approximately \$1.8 million of non-personnel expenditures or 50% of total 2018-19 Measure M Bond Building Fund expenditures for validity, allowability and accuracy and concluded that the sampled expenditures were in compliance with the terms of Measure M ballot language, the District approved facilities plan, and applicable state laws and regulations.

Personnel Expenditures

We reviewed salaries and benefits charged to the Measure M Bond Building Fund to verify that the personnel expenditures were allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General, which concluded that “a school district may use Proposition 39 school bond proceeds to pay the salaries of district employees to the extent they perform administrative oversight work on construction projects authorized by a voter approved bond measure.”

We reviewed a listing of all employees charged to the Measure M Bond Building Fund and found that one employee held a position applicable to the local school construction bond. Based on our review, the salary is deemed allowable to the school construction bond.

Facilities Site Walk

We verified that funds were generally expended for the construction, renovation, furnishing, and equipping of school facilities constituting authorized bond projects by review of supporting documentation as previously noted under Facility Project Expenditures but also through performance of facilities site walks.

A facilities site walk was not performed for the 2018-19 fiscal year. It was determined that the majority of the expenditures for the year are related to temporary classroom additions and did not result in constructed projects.

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
MEASURE M BOND BUILDING FUND
AUDIT PROCEDURES AND RESULTS, continued
JUNE 30, 2019**

SECTION II – PERFORMANCE AUDIT PROCEDURES AND RESULTS (continued)

Contract and Bid Procedures

We reviewed a listing of contracts awarded during the fiscal year ended June 30, 2019 and selected a sample to ensure that contracts for public projects followed appropriate bidding procedures per applicable Public Contract Code. Additionally, we reviewed overall expenditures by vendor in order to determine if multiple projects under the applicable bidding threshold were identified to suggest any possible bid-splitting.

We selected a sample of two (2) contracts from a total of six (6) contracts awarded during the year, we noted that applicable bidding procedures were followed and that the contract was appropriately awarded to the lowest responsible bidder.

Based on our review of overall expenditures and projects by vendor, no instances or possible indications of bid-splitting were identified. The District appears to be properly reviewing projects and applying appropriate procedures over contract and bidding procedures.

Contracts and Change Orders

We reviewed the only change order executed during year ended June 30, 2019 for the Flamson Middle School Classroom Addition project. The change order tested was in compliance as proper approval was obtained and followed district policy. Additionally, the change order amount did not exceed 10% of the total contract. Based on our review of overall expenditures and projects by vendor, no instances or possible indications of bid-splitting were identified. The District appears to be properly reviewing projects and applying appropriate procedures over contract and bidding procedures.

Citizens' Bond Oversight Committee (CBOC)

In accordance with Assembly Bill (AB) 1908 and Education Code (Ed Code) Section 15278, the District is required to establish a bond oversight committee for Proposition 39 bonds to include one active member from each of the following sectors: a business organization, senior citizens organization, bona fide taxpayers' association, parent/guardian of a child enrolled in the District and a parent/guardian of a child enrolled in the District who is also a member of a parent teacher association. Additionally, no employee or official of the District shall be appointed to the citizens' oversight committee.

We found that the District successfully compiled a CBOC with an active member from each of the required representations. No members of the CBOC are also an employee, official, vendor or consultant of the District. Refer to the Introduction and CBOC Member Listing for current members as of June 30, 2019.

FINDINGS AND RESPONSES SECTION

**PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT
 MEASURE M BOND BUILDING FUND
 SCHEDULE OF FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 2019**

PART I – SUMMARY OF AUDITORS’ RESULTS

FINANCIAL STATEMENTS

Type of auditors’ report issued	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None Reported</u>
Non-compliance material to the financial statements?	<u>No</u>

PERFORMANCE AUDIT

Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None Reported</u>
Type of auditor’s report issued on performance for local school construction bonds:	<u>Unmodified</u>

PART II – FINANCIAL STATEMENT FINDINGS

There were no findings related to the financial statements in 2018-19.

PART III – PERFORMANCE AUDIT FINDINGS

There were no findings or recommendations related to local school construction bonds in 2018-19.

PART IV – PRIOR AUDIT FINDINGS

There were no findings and recommendations during the year ended June 30, 2018.