



PASO ROBLES

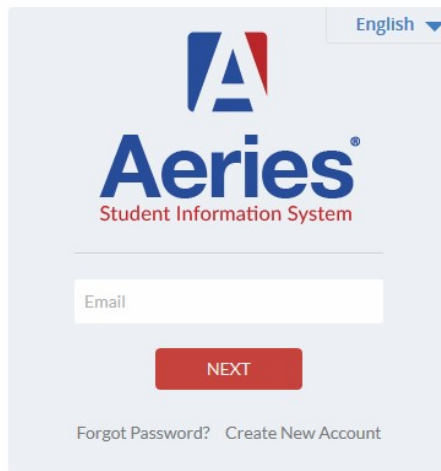
JOINT UNIFIED SCHOOL DISTRICT
THE DISTRICT OF EXCELLENCE

Parent Portal Data Confirmation Steps

Data Confirmation is a way to complete your “Back to School” online, which makes it convenient to complete any time before the beginning of school. There are seven sections to complete; some may require you to edit information, or check boxes, or to print & sign a form. You may complete all seven sections of the Data Confirmation in one sitting, or you may finish one section, “Save” it, log out and return to the Data Confirmation screens to begin where you left off.

To start the Data Confirmation process, you will first need to log into your parent portal account. Because passwords are encrypted, you will need to use the “Forgot password?” link to reset your password if you have forgotten it. (If you do not have a parent portal account, click on the “[Create New Account](#)” link):

Paso Robles Joint Unified School District

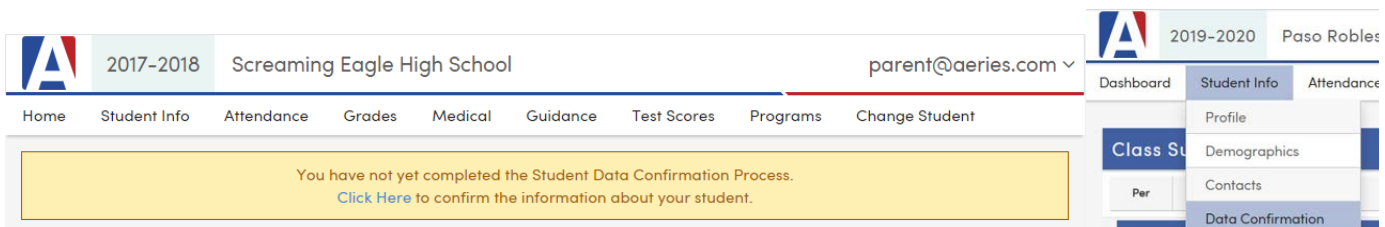


[Click here](#) for assistance in setting up your Parent Portal account.

By logging into the Aeries Portal, I acknowledge that I am entering the Paso Robles Public Schools Wide Area Network; and I understand, and will abide by, the rules contained in the Paso Robles Public School’s Acceptable Use Policy (per BP 6163.4, Education Code 48980, and the Children’s Internet Protection Act (CIPA)). I further understand that any violation of the Acceptable Use Policy is unethical and may constitute a criminal offense.

(Al iniciar la sesión en el Portal de Aeries, reconozco que estoy entrando en la red de área amplia de las Escuelas Públicas de Paso Robles; y que entiendo y acataré, las normas contenidas en la Política de Uso Aceptable de las Escuelas Públicas de Paso Robles (por BP 6163.4, Código de Educación 48980, y la Ley de Protección de Niños en Internet (CIPA)). Además, entiendo que cualquier violación de la política de uso aceptable no es ética y puede constituir un delito penal.)

After logging into your parent portal account, you will be on the Home page of your student’s information. Click on “Click Here” or Open the “Student Info” dropdown, and select “Data Confirmation”.



The **Data Confirmation** screen gives a brief description and explains how to start the process. All sections that will need to be reviewed and/or updated are listed from 1 – 7, on the left side of the screen. As you complete each section, the number will be replaced with a checkmark.

Section 1 – Family Information: If any parent/guardian is active in the United States Armed Forces.

Family Information
 Income
 Student
 Medical History
 5 Documents
 6 Authorizations
 7 Final Data Confirmation

Last Confirmed: 6/21/2018 4:20:10 AM

Please select whether or not at least one parent/guardian of this student is active in the United States Armed Forces:

Yes, at least one parent/guardian of this student is active in the United States Armed Forces.

No, this student does not have a parent/guardian who is active in the United States Armed Forces.

Please select one of the following options to complete the residence survey:

Temporary Shelters
A temporary residence provided for homeless individuals who would otherwise sleep on the street or a temporary residence provided to individuals in emergency situations. This is also applicable to children who are in temporary residences awaiting permanent placement in foster care.

Hotels/Motels
A temporary residence for homeless individuals usually requiring payment or

[Confirm and Continue](#)

Section 2 – Student: This section contains the current address and phone number assigned to your student’s demographics.

Family Information
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No Data Was Changed.

The primary purpose of directory information is to allow the Palos Verdes Peninsula Unified School District to include this type of information from your child’s educational records in certain school publications and other authorized organizations/agencies/institutes specified by the Education Code at the option of the school and/or District. Under this provision, directory information includes such information as student name, student address, student grade level, and, in certain very limited instances student telephone number.

The Family Educational Rights and Privacy Act (FERPA) and California Education Code Section 49073 permits the District to disclose appropriately designated “directory information” without written consent, unless you have advised the District that you do not want your student’s directory information disclosed without your prior written consent.

To include your student in school text messages (only in the event of an emergency) add/update the student’s mobile number below.

Student Demographics		Notes
First Name	Kristy	
Middle Name	Leigh	
Last Name	Milchovich	
Parent/Guardian	M/M M Milchovich	This field is used to address mailings from the school if applicable.
Correspondence Language	English	Letters and Report Cards sent home from the school will be sent in this

[Confirm and Continue](#)


Section 3 – Contacts: Use this section to change, add or delete the existing emergency contact information for your student. Click on the pencil icon to make any change to the contact and click save or click +Add to add a new contact. In addition to each parent, include two additional emergency contacts and your student’s physician information:

Family Information
 Student
 Contacts

Last Confirmed: 7/29/2019 2:09:56 PM

Please review and update your student's emergency contact information. The school office and all parent/guardian contacts will be notified of changes.

Contacts [+ Add](#)



Section 4 – Medical History: If your student has prior medical history, it will be listed on the top half of this section and can be edited. When you click on a listed condition on the lower half of this section, a small window appears to add an age or comment regarding the selected condition. Always check the “Parent/Guardian Supplied Med Info” box, even if no other conditions are selected, and enter an Effective Date. Remember to click on the “Save” box before leaving this section.

Section 5 – Documents: This section contains information that should be read and/or printed because they may be referenced in the next section that will require a Yes/No response; some of the documents may require you to print a copy so that you can add your signature and send it to the school with your child. Check each box as you finish reading or printing the document; then continue onto the next section.

Section 6 – Authorizations: This section requires you to add a check to either the Yes or No box. Read each description carefully before answering, some descriptions contain a link to the referenced document (copy & paste the link into a separate browser address bar). Remember to click the “Save” box before leaving this section.

Authorizations and Prohibitions	
Description	Status
Corresp/Comm Language I would like to receive all communication and correspondence in Spanish.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Health Scrng/Srvs Claims I consent to have my Medi-Cal/medical insurance carrier exchange billing information with the school district's billing services company. Parents will not be asked to pay for school health screenings/services.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Medical Care/First Aid/Ambulance In case of emergency; I authorize school personnel to apply first aid, medical care, or secure transport by ambulance for my student.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Military Recruiter Exemption Federal Law 107-110, Sec.9528; requires schools to release student names, addresses, phone numbers to military recruiters upon their request unless parent/guardian chooses to exempt or opt-out the student.	<input type="checkbox"/> Allow <input checked="" type="checkbox"/> Opt-Out

Section 7 – Final Data Confirmation: You will only be able to view this screen and this message after you have indicated that you have completed each of the above sections.

Thank you for confirming the student data in the system.

PLEASE CONFIRM THAT THE INFORMATION ON THE PREVIOUS TABS IS CORRECT

Thank you for completing the process!

Print New Emergency Card

After printing this section, you will also need to click on the “Print New Emergency Card” box; then print a copy that will need to be signed. At this time, you can also print a copy to keep for your records. Both the Emergency Card and the signed Data Confirmation sheet will need to be returned to the school by your student, in order for your student to receive his new class schedule.