

Paso Robles Joint Unified School District

Title I School-Level Parental Involvement

This policy describes the means for carrying out designated Title I parental involvement requirements.

**Title I School-Level Parental Involvement Policy
Pat Butler Elementary**

Pat Butler Elementary has developed a written Title I parental involvement policy with input from Title I parents. The parent involvement policy is reviewed and revised during the annual Title One parent meeting. It has distributed the policy to parents of Title I students by placing the parent involvement policy on the district website, including it in the annual student handbook each fall, and including it in the Single Plan for Student Achievement. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Pat Butler Elementary the following practices have been established:

- Pat Butler Elementary convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. A Title I parent meeting is held each year to explain the Title I program at Pat Butler Elementary and to revise the Title I parent involvement policy, review data and provide input regarding the effectiveness of the program that will be forwarded to site administration as well as the School Site Council.
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening. As stated above, there is one meeting per year. Additional informational meetings are scheduled at the end of each School Site Council meeting.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy. The school solicits input from the Title I parents at the yearly meeting and advises the School Site Council of the results of that meeting.
- The school provides parents of Title I students with timely information about Title I programs. At Open House teachers review Title I programs and services as well as hand out pamphlets. This is also done by teachers at Parent Teacher conferences (2 yearly). Issues involving the Title I program are communicated regularly through the monthly newsletters and the school site web page.

- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
This occurs at the annual meeting where achievement data, including CST ELA, CST Math, and CELDT data are available and explained to the parents.
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. Parents will be given the option to council with their son or daughter's teacher during parent conferences twice per year. Parents can always request to meet with their teacher upon request. Parents are invited to serve on the School Site Council and/or can be always welcome to attend the School Site Council meetings whether serving on the Board or not. The Title I parent group is asked to report as an advisory committee to the School Site Council at least once per year. Data review and explanation, program effectiveness, and revisions to the parent involvement policy, and the current School-Parent Compact will be agenda items during the annual Title I parent meetings.

School-Parent Compact

Pat Butler Elementary distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

Building Capacity for Involvement

Pat Butler Elementary engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
During the annual meeting school staff will explain to the parents the content standards, assessments, will explain the data and its significance.

- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. During the annual meeting/s school staff will discuss ways the parents can use grades and assessment data to monitor their student's progress and assist their child's academic progress. Classroom teachers also provide parents with suggestions and support materials to aide their students as appropriate.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners. Representatives from the Title I parent involvement group will meet with to advise the SSC at least once per year.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. School staff coordinates efforts with other parent groups such as PTA, and ELAC, through their involvement with the School Site Council.
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. All newsletters and major information is distributed from all of our schools in both English and Spanish.
- The school provides support for parental involvement activities requested by Title I parents. If the Title I parent group makes a request for additional parent involvement activities the school staff will, within reason, work to accommodate those requests.

Accessibility

Pat Butler Elementary provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand. Annual invitations to attend the annual Title I meeting will go out in the first parent newsletter of each year (September) inviting all parents of eligible students. These newsletters are released in both English and Spanish. Facilities where the Title I parent meetings will be held will be handicapped accessible. Child care will be provided during these meetings if needed.